providing little nibbles as you go along your way. She also thanked the Academic Senate for putting out the weekly COPFPTemail to all faculty, as they invite everyone, not just part-time faculty. On that same note, she stated that it is disheartening the number of emails they

-time. I have never been part-time.

Please remove me from this list. Would you please share with your colleagues that if they do not want the email or they do not want to read it, we can provide a way to create a rule in Outlook that that particular message that has that specific heading can just go to their deleted folder. [Distribution lists are created by the college and are not adjustable by employes who use them.] Senator Neil: Stated that Professor Morgan from the Business and Computing Division sent an email to the division faculty inviting them to join this event. She encouraged other faculty members to do something similar.

Senator Della Marna: Announced that Friends of the Library is sponsoring a fall book sale on Tuesday, October 24 and Wednesday, October 25. Tuesday hours will be 9:00-10:00 am for FOTL members and 10:00 am-3:00 pm for everyone. Wednesday hours will be 9:00 am-3:00 pm. The last two hours of the sale on Wednesday afternoon will culminate with "2 dollars a bag" (1:00-3:00 pm). A variety of books will be available from bestsellers, romance, and mysteries to science, art, history and technology. Most books sell for \$1.00. Anyone may join Friends of the Library prior to the book sale to take advantage of the one hour "pre-sale" exclusive for Friends members. The sale will be held in the Library Lecture Room, 112, near the front entrance.

## 2. Officer, Senator, & Committee Reports

#### A. President and Vice President Reports:

### 1. President Lee Gordon Ng FYdcfh

College Budget Committee: Would like to begin with a call for a volunteer to join the College Budget Committee as a representative of the Academic Senate. Senator By has done an outstanding job on this committee. Senator Holt is also an active participant of the Senate on the Budget Committee. There is an opening for one or two more Senate reps. We would like to fill at least one. Register to Vote: According to the California Secretary of State's office today, September 19, 2023, organizations across the nation will be participating in a coordinated effort to get eligible citizens registered to vote. National Voter Registration Day is recognized across the United States and uses the strength of volunteers, organizations, and businesses to spread the word about the importance of preparing those eligible to vote on election day to register to vote. There is a QR Code that can connect eligible students to California Voter Registration and if you would like that code email Beatriz Rodriguez Vaca and she can get it to you tomorrow or the next day.

Planning Retreat: President Gordon and Vice President Drew would like to organize a half-day planning retreat at the Waterfront Campus the week before spring semester starts. For those members of the Senate who would like to participate and help with organizing the event, reach out to them. Full-Time Faculty Prioritization Committee: On Wednesday, 2 pm, in SU 214, the Full-Time Faculty Hiring Prioritization Committee will consider an important change in past practice concerning faculty hiring. Currently, if a tenure-track position becomes vacant in years one or two of the tenure process, the position is referred to the college president with a hiring recommendation. The Faculty Hiring Prioritization Committee will consider changing that practice to one whereby in the event an opening occurs in a tenure-track position in any of the four years of

the process, that position would be referred to the college president with a hiring recommendation.

2. <u>Vice-President Rendell DrewMrFYdcfh</u>

Reported that the DEIA Ad Hoc Committee met. The faculty workgroup is responsible for guiding the planning processes of the grant. They discussed the development of presentations. They will go to every division to educate people on the grant. They will bring outside speakers. They will find ways to report out. They will establish a public relations campaign. He thanked Dean Nazarenko for the presentation to the IMC. Senator Cuellar: Stated that the DEIA Ad Hoc Committee gave a presentation to the IMC to get feedback. It was well received. They will work on a campus-wide campaign PR-wise.

B. <u>Budget Update i President Gordon</u>: In the upcoming months, the District will be unveiling its austerity program which the D

projection,

concerns that people have had about the OCC approach regarding faculty hiring. Some of those concerns have been shared with the Acting Vice Chancellor of Human

This memo is intended to outline a timeline of activities related to any OCC's Faculty Coordinator MOUs in order to ensure contractual language is followed and support the Academic Senate's internal procedures in a timely manner.

Office of Instruction: September (week 3)

Notify the incumbent and respective dean of the upcoming expiration of the MOU; copy the Academic Senate President, Academic Senate Secretary, and administrative assistant.

Request feedback on the position from the incumbent and program area Dean/Manager.

Academic Senate: September/October

Academic Senate sends a call out for two faculty of the appropriate constituencies to serve on the selection committee for MOU-related faculty coordinator positions.

The Academic Senate solicits and collects feedback on the content of the expiring MOU, to be submitted to the Office of Instruction by October 15.

Office of Instruction: October

The Office of Instruction will review the feedback and send the finalized Coordinator MOU to Human Resources for the District to negotiate.

It is assumed negotiations occur between October and January.

Office of Instruction: February (week 2 of the semester and open for 20 calendar days)

Office of Instruction sends negotiated (if available) Faculty Coordinator MOU to Academic Senate President for call out; copy Academic Senate administrative assistant. Solicit and compile interview questions from the selection committee by the end of February. Academic Senate will submit a list of coordinator applicant names and applications at the end of the 20 calendar days to the selection committee. The Academic Senate administrative assistant will supply the applications to the selection committee.

Office of Instruction and Academic Senate: March

Interviews are conducted.

The names of the selected individuals are sent to individuals and to their managers

Motion 2: Parliamentarian Ely moved to rescind the

with the exceptions of items 3,4, and 5, as stated above;

motion seconded. Discussion followed.

Senator Boogar: Stated that he has no objection to the items being kept but that he is unfamiliar with the items that are being removed. Senator Kennedy displayed the original resolution. Senator Ely read it to the Senate. Senator Barnes: Asked about item #6. President Gordon that item is of concern for the S

Online Coordinator Report Out: Parliamentarian Ely reported that the Executive Board went back to the May 23, 2023, motion made by Senator Alabi that was passed by the Senate. [May 23, 2023, Motion: Motion 5: Senator Alabi moved to terminate the contract in order to not set a precedent for management to put coordinators into place who are not properly vetted and who do not meet the language that is already in place; motion seconded; motion approved.] They reviewed it and realized that the majority of the issues left are not under

structure used for each algorithm taught. Teaching this particular student led me to the customization of the entire course to meet his unique needs, which required a considerable amount of additional time and numerous hours of one-on-one lectures and labson my part. Most of our instructors are dedicated to our students 100% but that does not mean we need to say ye to every request that is imposed on us when we do not feel comfortable. Senator Naesse: Echoed the concerns about academic honesty, protection of faculty intellectual property, as well as the fact that many faculty, as a result of the pivot to COVID, now have a lot of content recorded as YouTube videos or other types of recordings and would that be an acceptable option for students where they have that lecture content but then the discussion elements of class are not recorded? VPSS Niroumand: Stated that if it is the wish of the S

then they can be allowed to use it. I feel like that sign needs to be reworked. Senator Boogar: Stated that it is about the other students in the class being recorded, as well. I am worried about balancing the needs of the student who needs to be accommodated and the experience of the other students in the class. In my eyes, there is a conflict on how to resolve that because I would not participate if I were being recorded. What we are doing here is outside of my comfort zone to be recorded frankly. I am here discussing ideas given the academic environment. It has nothing to do with not wanting to accommodate the students. It is about that experience for our students who are also in the classroom at the same time. Senator Kennedy: Echoed Senator Boo There is research noting students have stated that they do not feel comfortable being recorded due to other students, not the professor; this recording fundamentally alters the course content in a class discussion that requires critical or analytical thinking and frank exploration of ideas.

President Gordon adjourned the meeting at 12:26 p.m.

Approval of the Minutes: Septembeecorded

# **APPFNDIX**

### Blended Memo/Senate Resolution Process for Academic Year 2023-2024

This memo is intended to outline a timeline of activities related to any OCC's Faculty Coordinator MOUs in order to ensure contractual language is followed and support the Academic Senate's internal procedures in a timely manner.

Office of Instruction: September (week 3)

Notify the incumbent and respective dean of the upcoming expiration of the MOU; copy the Academic Senate President, Academic Senate Secretary, and administrative assistant.

Request feedback on the position from the incumbent and program area Dean/Manager.

Academic Senate: September/October

Academic Senate sends a call out for two faculty of the appropriate constituencies to serve on the selection committee for MOU-related faculty coordinator positions.

The Academic Senate solicits and collects feedback on the content of the expiring MOU, to be submitted to the Office of Instruction by October 15.

Office of Instruction: October

The Office of Instruction will review the feedback and send the finalized Coordinator MOU to Human Resources for the District to negotiate.

It is assumed negotiations occur between October and January.

Office of Instruction: February (week 2 of the semester and open for 20 calendar days)

Office of Instruction sends negotiated (if available) Faculty Coordinator MOU to Academic Senate President for call out; copy Academic Senate administrative assistant.

- 3. The Academic Senate President and College President (or their designees) shall determine whether a sufficient number of applicants have come forward. In the case of no applicants, the Senate will conduct another announcement of the position.
- 4. The selection committee shall be composed of two managers and two faculty members. In the case of a program coordinator who regularly interfaces with a classified staff member, the classified staff member shall be added to the committee.
- 5. The faculty appointed to the selection committee should come from the appropriate constituency (for example, honors faculty should be asked to serve on the selection committee for the Honors Program Coordinator).

Solicit and compile interview questions from the selection committee by the end of February. Academic Senate will submit a list of coordinator applicant names and applications at the end of the 20 calendar days to the selection committee. The Academic Senate administrative assistant will supply the applications to the selection committee.

Office of Instruction and Academic Senate: March

Interviews are conducted.

The names of the selected individuals are sent to individuals and to their managers.